

Wolston Park Centenary Cricket Club



Guide for Coaches and Managers Of Junior Teams

In2Cricket, T20 Blast, Super 8 and Under 10 to Under 17

www.wpccricket.com.au

Season 2016/2017

CONTENTS

A Message to Coaches and Managers	3
Club Aims	4
The Club's Attitude towards Winning	4
The Role of the Coach/Assistant Coach and Task Sheet	5
The Role of the Team Manager and Task Sheet	8
Dealing with Injuries	11
How to make an Insurance Claim	11
Game Day Checklist	11
Club Policy for the Conduct of Games	12
Super 8	12
Under 10	12
Under 11 & 12	12
Under 13 to Under 17	13
General provisions	14
At the end of the Season	14
Other Information	14
Criteria for Trophy Selection	15
Peter Ferris Memorial Trophy	16
Dress Code and Equipment Use	16
Code of Conduct	17
Spirit and Etiquette of the Game	18
What to do when it's Wet	20
What to do when it's Very Hot	21
Keys	22
Entering Match Results into MyCricket	23

A Message to Coaches and Managers

Thank you for agreeing to take on the task of coaching or managing one of the club junior teams this season. Without people like you the club would not be able to operate. Wolston Park Centenary Cricket operates via the Modern Club Management Approach and our volunteers are a key to this approach and our success as a club.

This guide has been prepared to help you with your task. As you can see it is quite lengthy, but please don't be daunted by it. Most tasks are simple activities, and many occur only once or not at all. Let parents and players in your team know about this guide and make it available for reading or borrowing.

Please look carefully at the club's aims on the next page. Make yourself fully aware of the information in this guide and in the Metropolitan South West Districts Junior Cricket Association rules. Remember that we are here to enable our kids to enjoy the game of cricket. We want parents to enjoy the game as well and there is no place for unruly behaviour. Coaches and managers have an important role to play in keeping check on the behaviour of players, and parents if necessary.

If you need assistance or advice with anything please check the club website www.wpccricket.com.au or MSW website <http://mswcricket.qld.cricket.com.au/home.aspx>? in the first instance and if you are not able to find what you are looking for then contact either the Junior or Youth Cricket Manager, Club Coach or a Management Committee representative.

Please remember that there is always a place for new people to get involved in the running of the club. There is a lot of work to do, but we rely entirely on voluntary assistance to run it. As a coach or manager you are the link between the parents and players and the committee. Please take the opportunity to remind parents that the club needs volunteers to help. There may be parents in your team who are willing to take on a role and are just waiting to be asked to do so, whether that role is within the team or in the club in general.

Thank you for making the commitment to be a coach or manager. It is an important responsibility that you are urged to carry out with enthusiasm and dedication.

It is you who will make the difference for the players in your team.

Have an enjoyable season and good cricketing.

Management Committee of the Wolston Park Centenary Cricket Club

Our Mission

To foster, develop, and encourage the sport of cricket for the enjoyment of our members and their families in the Centenary/Inala/Forest Lake/Springfield/Camira/Wacol and surrounding areas.

Our Aims

- To foster and encourage good sportsmanship and a sense of friendly competition between all concerned.
- To facilitate the development of the skills of cricket in our players so they can achieve their potential.
- To foster and encourage the conventions and traditions of the game of cricket.
- To insist that all players, parents, and team officials abide by the Aussie Sports Code of Behaviour and the rules of the competition.
- To encourage players, captains, coaches, managers, and parents to conduct themselves in a manner that the club would be proud to say that that person belongs to our club.
- To improve the wellbeing of the local community by providing a medium for a wide cross section of players and their families to form new friendships. Provide social activities for our members and their families.
- To foster and encourage good sportsmanship and a sense of friendly competition between all concerned.

The club's attitude towards winning

While we always encourage our teams to strive to win a game, we must not place too much emphasis on the need to win.

An overdesire to win a game may lead to:

- belligerent behaviour
- limiting less skilled players' participation, and
- arguing with umpires and officials of the opposing team.

Our club considers these forms of behaviour as unacceptable.

Improper behaviour by umpires, and officials, supporters and players of the opposing team is not an excuse for members of this club to act in a similar manner.

There will be occasions when on or off field incidents lead to anger and frustration. We should not attempt to settle such issues on the day, unless this can be done amicably. Life is full of injustices and sometimes we have to wear them. If the situation is warranted, incidents should be reported to the club management and a decision will be made as to whether or not the club takes the matter up following the correct channels.

The role of the team Coach

POSITION:	TEAM COACH (Juniors)			
Task Objective:	To coach a Junior team and ensure that games are played according to the rules and traditions of the game			
Support Person:	Junior (In2C – U10) or Youth Cricket Manager (U11 – U16/17)			
Contact Details:	Name	Carla Cresswell / Dush Devendra	Phone	0487 106 079 / 0434 102 801
Work Times:	Some pre-season activities and during the season			
Expected Period of Role:	Current season			
Blue Card Required:	Yes			
Reward:	Coach - \$250 (Level 2), \$150 (Level 1), \$100 (Other), Assistant Coach - \$100			

TEAM COACH TASKS	WHEN
Know the rules of play Ensure your players/members understand their obligation to sport and know the rules of play.	Prior to season starting
Know the code of conduct for coaches Understands the codes of behaviour for yourself, players, parents, team management personnel and the penalty and reporting processes for non compliance.	Prior to season starting
Know and implement the code of conduct/behaviour for players under their control Report all players/parents/team management that do not comply with code &/or have acceptable behaviour immediately (utilise the appropriate reporting process set by the club).	Always
Equipment safety Prior to each training and game you are responsible for checking the safety of all equipment to be used prior to commencing. You are required to report any equipment non compliancy or risks to the Club Coach &/or Equipment Officer immediately. You are required to have your players personal safety equipment checked randomly to ensure they comply and are safe.	Always Randomly
Child Protection Ensure you sign you have read and understood your obligations and the club's expectation for child protection before your duties commence.	Prior to season starting
Technical Delivery Ensure you plan the methods to be utilised to develop the technical needs of your players prior to season commencement. You must monitor and adjust your plans to suit the continued development of your players.	Pre Season
Risk Management Ensure you are aware of the risk associated with the activities & the surrounding areas. Your duty of care is to always be vigilant and mindful of your surroundings and the activities you are providing.	Always
Player enjoyment & development Ensure you have a training plan that provides the player with lots of variety and challenges. Ensure the plan caters for player's challenges and players success. Ensure players always enjoy the programs and training you offer. Be respectful and supportive remembering everybody learns differently	Prior to season Always
Administration -pre season Pre-season coaches participation & completion of tasks for the season are to be completed when required:	Pre Season

TEAM COACH TASKS	WHEN
Attend Coaches & Managers Meeting Ensure have full player details Nominate training ground to Junior Cricket Manager	
Game Administration Pre-game forms & Admin tasks are required to be completed and signed appropriately such as: In case of wet weather assessing ground & informing appropriate people (see Coach's Manual) Completing Ground report Post Game forms & Admin tasks are required to be completed and signed appropriately such as: <ul style="list-style-type: none"> • Check with team manager/scorer that score is agreed 	Pre game Post game
Technical Coaching Development Willingness to participate in coaching development. Participation in club provided development is expected but it is hoped that you will also seek formal coaching qualifications, which the club will pay for.	Pre and during season
Return of kit and equipment The team kit and any club equipment is to be returned at the end of the season	End of Season
Use of Bowling Machine Be competent at use of bowling machine and ensure adequate supervision when it is in use	During season
Support and promulgate WPCCC's Modern Club Management approach to influence the culture within the club	Pre-season to season end
Attend the Annual General Meeting of the club	November
Attendance at Club Presentation To present awards to your team and end the season with a sense of accomplishment and pride, regardless of the season's results	March

KEY RISKS

<p>Environmental Risks</p> <ul style="list-style-type: none"> • Know where the potentially high risk areas are around your player's environment (toilets, car parks, and bush) and ensure players are aware of the safety rules and potential risk associated with each high risk area/s. • If the weather or environmental conditions change - If it is too hot, wet, cold or stormy seriously consider if the players are 1) capable of participating or 2) they will be safe doing so - if you believe it may not be safe you may choose to 1) change the way the activity is conducted to meet the new conditions or 2) cancel. Remember player safety should be paramount during the decision making process. • If you are unable to cancel – ensure play is adjusted to meet the challenging conditions such as in hot weather:- shorten playing times, increase players fluid intake, ensure players are given ample time to cool down appropriately, allow alterations to players uniforms to cater for extreme temperatures and conditions, reschedule game time to avoid the worst of the weather conditions. <p>To Players Safety occurs when</p> <ul style="list-style-type: none"> • you don't follow the rules and/or implement common sense when carrying out your duties as Captain/Vice-Captain. • you are not aware of the changes in the surrounding environment - most risk occurs due to complacency. • you are not vigilant • you don't avoid the transmission of any blood, body fluid, or diseases. (Take extra care with towels, water bottles, sponges and all shared equipment) • you allow injured players or players carrying a significant injury to play • you don't know how and what unacceptable behaviour is and unacceptable behaviour occurs it is not

KEY RISKS

dealt with immediately or reported appropriately.

- players are not protected from harassment or bullying by any person on or off the field of play.
- you don't warm up and warm down players appropriately.
- your players don't understand their obligations to the safety of the sport, the club and other players.

Over diligent parents

- The greatest risk to junior participation is overbearing parents.

The parents' code of conduct is designed to avoid such situations. The risk for the clubs is for team management to not report known or expected breaches of the parents or spectators codes of behaviour &/or allowing such behaviour to occur with your teams participants.

The role of the team Manager

POSITION:	TEAM MANAGER			
Task Objective:	To undertake administrative work associated with managing a team and ensure effective communication with players and/or parents.			
Support Person:	Senior, Junior (In2C – U10) or Youth Cricket Manager (U11 – U16/17)			
Contact Details:	Name	Greg White / Carla Cresswell / Dush Devendra	Phone	0423 022 230 / 0487 106 079 / 0434 102 801
Work Times:	Some pre-season activities and during the season			
Expected Period of Role	Current season			
Blue Card Required	Juniors - Yes			
Reward	\$100			

TEAM MANAGER TASKS	WHEN
Attend Coach/Manager meetings	Prior to season starting and during season
Know the rules of play Ensure you clearly understand yours and your team's obligation to club rules and procedures.	Prior to season starting
Know the codes of conduct for Volunteers Understands the codes of behaviour for yourself, players, parents, team supporters and the penalty and reporting processes for non-compliance.	Prior to season starting
Know and implement the codes of conduct/ behaviour for players Report all players/parents/coaches or officials that do not comply with code &/or have non acceptable behaviour immediately or as soon as practically possible.	Always
Equipment safety Prior to each training and game the team manager is responsible for checking the safety of all equipment that they are responsible for prior to commencing. Return equipment to Equipment Officer at the end of season. Be vigilant to avoid the transmission of any blood, body fluid, or transfer of diseases. (Take extra care with towels, water bottles, sponges etc.).	Always
Child Protection Ensure you and your assistants sign that they have read and understood their obligations and the clubs expectation for child protection. Ensure you and your assistants are vigilant in implementing child safety procedures such as: (when child leaves the team to use the toilet, who can take the child on completion)	Prior to season starting
Communication Ensure participants and/or their parents/guardians are kept up to date with the club and team information. Ensure you protect the player's information as this a requirement under the Privacy act. (Consider blinding email addresses when communicating)	Always
Players Safety Be aware of the risk associated with the activities and the ever changing surrounding environment. Report any injuries to the club Secretary and advise players if they wish to lodge an insurance claim to do this through the Secretary.	Always
Medical Information Be aware of any relevant medical information as provided on players' registration, communicate with Coach and any assistants with regard to this.	Pre Season

TEAM MANAGER TASKS	WHEN
<p>Administration</p> <p>Ensure scorers are available for each game either as a team scorer (eligible for a reward) or by roster.</p> <p>Ground inspections carried out in conjunction with opposition Team Manager – where we are the home team retain signed form in Coach/Manager folder and return to Secretary at the end of the season.</p> <p>Arrangements are made for entry of scores in MyCricket and calling of the paper where required (further details to be provided).</p> <p>Liaise with the Merchandising Officer and facilitate issue or purchase of clothing.</p> <p>Respond to contacts from Management Committee members or other club contacts.</p> <p>Encourage participation in all club activities including social.</p> <p>Provide information about trophies and attendance at the Presentation event and any other club activities.</p>	<p>Throughout the season</p> <p>Throughout the season</p> <p>Each Game</p> <p>Pre season and throughout the season</p> <p>Throughout the season</p>
<p>Financial Management</p> <p>Ensure the team's financial obligations are up to date as defined by the club committee.</p> <p>Ensure appropriate receipts/or forms are utilised to track all payments.</p> <p>If players are struggling to meet their obligations the team manager is required to bring this to the attention of the Treasurer.</p>	<p>Prior to the season/ Each Game Always</p>
<p>Support and promulgate WPCCC's Modern Club Management approach to influence the culture within the club</p>	<p>Pre-season to season end</p>
<p>Attend the Annual General Meeting of the club</p>	<p>November</p>
<p>Attend End of Season Club Presentation Event</p>	<p>March</p>

KEY RISKS
<p>Environmental Risks</p> <ul style="list-style-type: none"> • Know where the potentially high risk areas are around your player's environment (toilets, car parks, and bush) and ensure players are aware of the safety rules and potential risk associated with each high risk area/s. • Remember player safety should be paramount during the decision making process. • In extreme conditions - increase players fluid intake, assist players to cool down appropriately, know what can be done to decrease or increase core temperature. • Inform the coach if environmental risks occur or are having an impact. <p>To Players Safety occurs when</p> <ul style="list-style-type: none"> • When you do not know the rules and you don't implement common sense when carrying out your duties as team manager - Be aware of the changes in the surrounding environment - <u>most risk occurs due to complacency.</u> • When you are not vigilant to avoid the transmission of any blood, body fluid, or diseases. (Take extra care with towels, water bottles, sponges & all shared equipment), • When you don't know how and what unacceptable personal contact is and • If unacceptable personal contact occurs it is not dealt with immediately or reported appropriately. One of your key roles is to Protect participants in your charge • If you don't ensure participants are not harassed or bullied by any person on or off the field of play. • If you don't ensure parents understand their obligations to the sport, the club and participants. <p>Over diligent parents</p>

KEY RISKS

- The greatest risk to junior participation is overbearing parents.

The parents' code of conduct is designed to avoid such situations. The risk for the clubs is for team management to not report known or expected breaches of the parents or spectators codes of behaviour &/or allowing such behaviour to occur with your teams participants.

Dealing with Injuries

It is inevitable that injuries will occur during training and at games.

Coaches and managers should be prepared to render assistance to injured players to the best of their ability. Basic first aid and removal of the player from danger will probably be all most people will be confident to carry out.

If the player's parent or guardian is present further treatment becomes their responsibility.

If the player's parent or guardian is not present, and the injury is considered to be serious, the player should be taken to a local doctor's surgery or a hospital outpatient's centre. If this is not possible or if there is any doubt about the seriousness of the injury, an ambulance should be called. Notify the parent or guardian as soon as possible.

It is a good idea to seek advice from parents at the beginning of the season as to what action they want taken if their child is injured while they are not present. This information should be readily accessible in the team folder that should be taken to each training and game. Refer also to the player information sheets in your team folder.

First aid kits are provided in each kit bag and these should be checked regularly.

The most useful item for treating a wide range of injuries is ice. Ice packs or ice should be provided by the coach and manager and taken to each training and game.

How to make an Insurance Claim

The club is covered for injury and public liability by a sports injury insurance organised by Cricket Australia.

If an injury occurs which involves substantial costs to the player or parents, contact the Club Secretary to obtain a claim form. The claim form must be submitted within 30 days of the injury, so do not delay this process.

The claim form requires a "Medical Statement" section to be completed by the attending doctor. The claim form also has to be returned to the Club Secretary to complete a "Club Declaration".

Expenses can be claimed progressively. Do not wait until treatment is finalised to submit the claim.

Game Day Checklist

A Game Day Checklist (JLT Insurance Form) is to be completed by the home team in conjunction with a representative from the opposition team for every day of each match. This can either be in paper form (held in the Coach and Manager folder) or via the Cricket Match Day app.

This is an important part of minimising the risk of not being covered by insurance to any player, volunteer and official at risk should any event occur. An event may be an injury event or a liability event.

Forms are to be completed and held by the "home" team in the Coach and Manager folder or by the app until the end of the season unless requested sooner.

Club Policy for the Conduct of Games

Super 8

- Study the **Super 8 Rules** and ensure games are played in accordance with them.
- This age group is **strictly non competitive** and is an informal lead in to the more organised Under 10 level. No attempt should be made to talk about “winning” the game. It is recommended that total innings scores not be recorded. Individual batting and bowling figures can be recorded for player interest.
- **Batsmen and bowlers should be rotated** from week to week to ensure that the same players are not always batting or bowling first or last. See Under10 below for more details.
- **All white clothing as supplied or recommended by the club is required.** See the Dress Code and Equipment Use section.

Under 10

- Study the **Under 10 Rules** and ensure games are played in accordance with them.
- This age group is **not meant to be competitive** and is not played for competition points and a championship. It is intended to be a development year with modified rules, leading into more traditional cricket.
- However, the players’ (and parents’) **natural competitiveness** will emerge. This is encouraged but must be carefully managed so as not to dominate the reason for playing, which is the development of skills.
- **Batsmen and bowlers should be rotated** from week to week to ensure that the same players are not always batting or bowling first or last.
- The **batting order** should be determined by a fixed list of names (eg alphabetical) with the opening batters for one game dropping to the end of the list for the next game, and rotating this way through the list for each game.
- The **bowling rotation** should be handled similarly, perhaps by reversing the batting list. Bowlers should be arranged in the field so that they move one position at the end of each over. For example the bowler who has just completed the over would move to mid off, the player at mid on would come on to bowl, and all others would move one position (except the wicket keeper). Continue in this manner until the 30 overs are bowled or the other side is all out. **Particularly notes the rules regarding the number of overs each player can bowl.** Make sure your team, and the opposition, complies with this rule.
- **Two wicket keepers** should be used in each game. The first one keeps for the first session (15 overs), after which a drinks break is taken, and the second one keeps after that. Wicket keepers should be rotated each game with, for example, the middle two players on the bowling list being the keepers for that game.
- It is **not recommended that a permanent team captain be selected** at this age group. A player can be nominated each game to be captain, but the coach controls most of the play.
- **LBW does not apply** to this age group.
- The club will provide one **new ball** per match. A soft ball is used.
- **All white clothing** as supplied or recommended by the club is required. See the Dress Code and Equipment Use section.
- **There are 2 levels of Under 10 competition** – the traditional Saturday morning game for Div 1 and 2 with 11 players and a participation level for Div 3 or below with only 8 players and played similarly to Super 8s.

Under 11& 12

- Study the **Under 11 & 12 Rules** and ensure games are played in accordance with them.
- These **age groups are still meant to be a development stage**, but competition points and an end of season champion apply. Do not let this dominate your approach to the game. All players regardless of their skill level should participate equally.
- **Batting and bowling orders** are more flexible in this age group. Particular players may not want, or may not be suitable, to be opening batters or bowlers. Do not force them into this role. However, avoid using the same batters or bowlers first or last all the time. Rotate the orders so that all get a fair go according to their capabilities and what they want to do. Bowlers should be allowed to bowl in spells of 2 or 3 overs.

- Similarly, not all players may be suitable or want to be **wicketkeepers**. Do not force those who do not want to. However, do not use more than two wicketkeepers per day or it becomes too disruptive and wastes time.
- Try to arrange your batting and bowling orders so that **each player gets either a bat or bowl**. There is nothing more discouraging at this age for a player to sit on the sideline waiting or stand in the field without bowling. Sometimes this cannot be avoided but work hard to avoid it.
- As for the Under 10 age group, it is **not recommended that a permanent captain or vice captain be selected** at this level. Game captains should be appointed and they should be given some latitude in running the game, especially in the field, with direction from the coach according to the Association Rules.
- **LBW decisions apply** to this age group. However, be very conservative in their application. To be given out the batsman should be absolutely “plumb” and playing off the back foot.
- Encourage the players to care for the match ball to keep it in good condition. A normal 142g hard leather ball, or plastic ball if you are playing on bare concrete, will be used.
- Initially, the club will provide you with **more than one new ball per match**. If a match gets to a second innings where the possible length of the second innings makes it worthwhile using a second new ball, do so. Therefore, you should take two new balls to each match. If you run out of new balls get replacements from the Equipment Officer.
- **All white clothing** as supplied or recommended by the club is required. See the Dress Code and Equipment Use section.

Under 13 to Under 17

- **Study the rules relevant to the age group** and ensure games are played in accordance with them. The normal rules of cricket apply, with a few exceptions, particularly regarding batting and bowling limitations that are designed to protect players from overuse, and to provide for participation by all players.
- These age groups are usually **highly competitive and are played for competition points** and an end of season champion. Once again, do not focus too highly on winning. Although that is important, skill development and player participation and the player experience are just as important.
- **Batting and bowling orders** should be fairly fixed with players in positions most suited to their style and skill. This is particularly applicable in the older age groups (14 to 16). Some flexibility should be used to meet players’ requests. Try to avoid batting the same players last all the time, unless that is the player’s preference. The poorer batsmen, for example, could be rotated in the last 4 or 5 batting positions. One, two or at most three specialist wicket keepers would normally be used all season. Bowlers should be given the opportunity to bowl spells to the limit of their age group allowance in the rules. All players who want to bowl should be given the opportunity, although some may have to settle for fewer overs than the best bowlers.
- A **team captain and vice captain** should be appointed by the coach or elected by the players (the method is up to the individual team and coach). The captain and vice captain should control as much of the game as possible, with timely direction and advice from the coach as allowed by the Association Rules.
- **LBW decisions apply** to this age group. However, be very conservative in their application. To be given out the batsman should be absolutely “plumb” and playing off the back foot, although the rule may be more strictly enforced in the older age groups.
- Initially, the club will provide you with **more than one new ball per match**. If a match gets to a second innings where the possible length of the second innings makes it worthwhile using a second new ball, do so. Therefore, you should take two new balls to each match. If you run out of new balls get replacements from the Equipment Officer.
- Encourage the players to **care for the match ball** to keep it in good condition.
- **All white clothing** as supplied or recommended by the club is required. See the Dress Code and Equipment Use section.
- **U13** play 1 day 30 over matches on Saturday morning Pre Christmas and T20 format matches on Sunday afternoon Post Christmas.
- **U14 & 15** play 2 day games in the quarter’s cricket format on Saturday morning Pre Christmas and T20 format matches on Sunday afternoon Post Christmas.
- Take particular note of, and make time to understand, the **“quarter’s cricket” concept**. Quarter’s cricket basically means that each innings is played in two halves so that players are not fielding for a whole morning. If you have difficulty with the quarter’s concept, please contact the Coaching Co-ordinator who will be happy to help you come to grips with it.
- The **same ball must be used for both “halves”** of the innings in the “quarter’s concept”.

General provisions

- Toilet facilities are not often available at the grounds in use. Parents and players should be made aware of this.
- Where toilets are available, it is the responsibility of the coach and manager to ensure that they are locked and left in a clean and tidy condition before leaving the ground.
- Many games are played at school ovals. Parents, players and other children at the game should not be allowed to roam around the school facilities or to interfere with any school facilities. We heavily rely on the use of school ovals and any improper activities could cause their use to be withdrawn.

At the end of the Season

1. The club provides various trophies for each team on trophy day. The awards are: President's Trophy, and batting and bowling trophies for the pre and post Christmas season.

Batting and bowling averages compiled from the scorebook determine the batting and bowling awards. Keep the progressive totals in the scorebook up to date so it does not become a huge chore at the end of the season.

The coach and manager decide the President's Trophy.

Details of the criteria for the awarding of the trophies is below.

Consider these awards carefully as they have the potential to cause friction in the team. Be careful if an award is to be given to one of the coach or manager's children. Make sure this will not cause a problem.

2. The Peter Ferris Memorial Trophy is also awarded to the person (player or non-player) who contributes most to the club during the season. Nominations are invited towards the end of the season and the decision made by the club committee.
3. Arrange to return all club equipment when requested by the Equipment Officer.
4. If possible, consider preparing a spreadsheet with player statistics of batting averages and aggregates, bowling averages and economy rates, catches, etc. for distribution to players. This can be distributed periodically during the season for player interest and educational use in looking at trends.

Other Information

The best source of information about the club is via the website www.wpcricicket.com.au . On the website you will find key club contacts that you can call or e-mail if you need more information or have a query that is not able to be resolved by looking at the website and available documents. The club operates in accordance with a variety of club policies and procedures which are located on the website. Please note them.

CRITERIA FOR TROPHY SELECTION

WOLSTON PARK CENTENARY CRICKET CLUB

2016/2017

In2Cricket and Super 8

As these levels prioritise participation over competition all players are awarded a participation medallion.

Under 10 – Under 12 (pre and post-Christmas season combined)

Best Batter

(Consider best average, most runs and consistency of performance)

Best Bowler

(Leading wicket taker. If tied or within one wicket consider averages)

President's Trophy

A player who has made a difference by being in the team. Not just performance based – consider effort, desire to improve, team spirit. This player must have played both Pre and Post Christmas seasons.

High Achievement

Any player who scored 50 or more runs or took a hat-trick or took 5 or more wickets in a single innings. Bowlers receive a mounted ball.

All players who do not receive one of the awards above will receive a participation medallion.

Under 13 – Under 16 (If the team plays both Pre and Post Christmas seasons, award is for both seasons (i.e. not separate Pre/Post Christmas awards))

Best Batter

(Consider best average, most runs and consistency of performance)

Best Bowler

(Leading wicket taker. If tied or within one wicket consider averages)

President's Trophy

A player who has made a difference by being in the team. Not just performance based – consider effort, desire to improve, team spirit. This player must have played both Pre and Post Christmas seasons.

High Achievement

Any player who scored 50 or more runs (pre Xmas) or 30 or more runs (post Xmas T20 format) or took a hat-trick or took 5 or more wickets (pre Xmas) or 3 or more wickets (post Xmas T20 format) in a single innings. Bowlers receive a mounted ball.

All players who do not receive one of the awards above will receive a participation medallion.

Representative Players

Players who make the MSW teams and higher will receive a certificate from WPCCC. Any special achievement (hat trick, 5 wicket haul, 50+runs, captaincy of Representative side, winning team) will be acknowledged on Presentation Day.

Please note – achievement by a player in a competition not affiliated with WPCCC (e.g. Metwest or school cricket) is not recognised through a club award but will be acknowledged at Presentation Day if WPCCC is informed of the achievement.

Peter Ferris Memorial Trophy

Peter Ferris was President of the Centenary cricket club for 2 seasons and a club and zone coach for several seasons. In October 1999 Peter passed away suddenly. Afterwards his family donated this trophy to the club. Every the season the club gives this trophy to the **club person of the year** who is an outstanding player or a member of the club who has made a significant contribution to the club. Nominations for the trophy are sought from all club members towards the end of each season.

Dress Code and Equipment Use

To project a good individual image, to promote the image of the team and the club, and to uphold the traditions of cricket, the following dress standards should be respected and complied with by all players (In2Cricket and T20 Blast players excepted):

- All players participating in a match should wear all white clothing. This can be either short or long sleeve shirts (not collarless T-shirts) and short or long trousers. Footwear should be predominately white.
- The club provides team shirts free to new players and for purchase for \$25 for replacement shirts. These shirts will have the club logo on them and may have advertising sponsorship. All team members are expected to use these shirts. The blue club polo shirts are not to be used as a playing shirt (except for Seniors Super 20 games).
- The only headwear permitted on the cricket field is:
 - **A White broad brimmed hat** - Club hats with the club logo are available free initially to new players and for purchase for \$25 for replacement hats.
 - **The club cap** - Issued free initially to new players and for purchase for \$10 for replacement
 - **A batting helmet**
No other headwear will be allowed on the field. Captains, Coaches and Managers will enforce this requirement.
- Club hats, club caps, and shirts, will be available at sign on day or through team Managers and Coaches by contact with the club clothing officer.
- **BATTING HELMETS** are recommended for all juniors from under 11.
- For hygiene and health reasons players of all ages are expected to provide their own genital protector ('box').
- Wicket keepers of all junior age groups are provided with specialist equipment by the club.
- Wicket keepers from U10 upwards must wear gloves, pads and a genital protector. Wicket keepers must additionally wear a helmet with face guard when keeping up to the stumps.
- From U10 upwards wearing of pads, batting gloves, and box while batting is compulsory.
- The club will provide each team up to U11 inclusive with a kit that will contain all the equipment players need to participate, on a shared use basis. Some batting gloves and batting pads are in the kit.
- Players from under 12 upwards are expected to provide their own equipment (except for wicket keeping equipment – see above). The club does have a small stock of equipment that can be provided to teams on an as needs basis but it is not included in the standard issue kit bag for U12 and above.

Code of Conduct

Players

- Play by the rules.
- Never argue with an official. If you disagree, have your Captain, Coach or Manager approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviour in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit; so will you.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your Captain, Coach, team mates and opponents. Without them there would be no competition.
- Participate for your own enjoyment and benefit, not just to please parents and Coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

Coaches

- Remember that young people participate for pleasure and winning is only part of the fun
- Never ridicule or yell at a young player for making a mistake or not coming first
- Be reasonable in your demands on players' time, energy and enthusiasm
- Operate within the rules and Spirit of Cricket and teach your players to do the same
- Ensure that the time players spend with you is a positive experience
- Avoid overplaying the talented players; all young players need and deserve equal time, attention and opportunities
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players
- Display control and respect to all those involved in Cricket. This includes opponents, coaches, umpires, administrators, parents and spectators. Encourage your players to do the same
- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition
- Obtain appropriate qualifications and keep up to date with the latest Cricket coaching practices and principles of growth and development of young people
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion

Umpires

- In accordance with Cricket Australia guidelines, modify rules and regulations to match the skill levels and needs of young people
- Compliment and encourage all participants
- Be consistent, objective and courteous when making decisions
- Condemn unsporting behaviour and promote respect for all opponents
- Emphasise the spirit of the game rather than the errors
- Encourage and promote rule changes which will make participation more enjoyable
- Be a good sport yourself- actions speak louder than words
- Keep up to date with the latest available resources for umpiring and the principles of growth and development of young people
- Remember, you set an example. Your behaviour and comments should be positive and supportive
- Place the safety and welfare of participants above all else
- Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion

Parents and Spectators

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.

- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or yell at a child for making a mistake or losing a competition.
- Remember that children learn best by example. Appreciate good performances and skilful plays by all participants.
- Support all efforts to remove verbal and physical abuse from sporting activities. Respect official's decisions and teach children to do likewise. Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

Officials

- Modify rules and regulations to match the skill level and needs of young people.
- Compliment and encourage all participants.
- Be consistent, objective and courteous when making decisions.
- Condemn unsporting behaviour and promote respect for all opponents.
- Emphasise the spirit of the game rather than the errors.
- Encourage and promote rule changes which will make participation more enjoyable.
- Be a good sport yourself. Actions speak louder than words.
- Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
- Remember, you set an example. Your behaviour and comments should be positive and supportive.
- Place the safety and welfare of the participants above all else.
- Treat all players fairly within the context of their sporting activities, regardless of who their parents, partner or spouses may be or how their actions may impact on you personally, politically or emotionally.
- Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion.

***The most important rule for all junior cricketers and administrators is
ENJOY THE GAME AT ALL TIMES***

Spirit and Etiquette of the Game - The Unwritten Laws of Cricket

Spirit of Cricket

The "Spirit of Cricket" is fostered by the values that you (as a coach, parent, player or official) bring to your team, club, and the game itself. Cricket can be a highly competitive game. However, it is important to play within the laws and the spirit of cricket (refer to Preamble in the *Laws of Cricket 2000 Code*).

Some key elements to help those involved in cricket to apply the spirit of the game have been included as a guide to foster a healthy and effective development of the spirit within your cricket community.

Fair Play

According to the Laws of Cricket, the umpires are the sole judges of fair and unfair play. The umpires may intervene at any time and it is the responsibility of the Captain or Coach to take action where required.

Captains' and Coaches' Responsibility

The Captain or Coach is responsible at all times for ensuring that play is conducted within the spirit of the game and within the Laws.

Player's Conduct

In the event of a player failing to comply with the instructions of the umpire, criticising by word or action the decisions of an umpire, showing dissent or generally behaving in a manner which might bring the game into disrepute, the umpire concerned shall in the first place report the matter to the other umpire and to the player's captain or coach, and instruct the captain or coach to take appropriate action.

Players

Captains, Coaches and Umpires together set the tone for the conduct of a cricket match. Every player is expected to make an important contribution to play the game in good spirit and fairness.

Respect

The spirit of the game involves respect for:

- Your opponents
- Your Captain, Coach and Team
- The role of the Umpires
- The traditional values of cricket

Umpires Authority

The Umpires are authorised to intervene in cases of:

- Time wasting
- Damaging the pitch
- Dangerous or unfair bowling
- Tampering with the ball
- Any other action that they consider to be unfair

Against the Spirit

It is against the spirit of the game:

- To dispute an umpire's decision by word, act or gesture
- To direct abusive language towards an opponent or umpire

To indulge in cheating. Such instance may include:

- Appealing when knowing the batter is not out
- To advance towards an umpire in an aggressive manner when appealing
- To seek to distract an opponent either verbally or by harassment with persistent clapping or unnecessary noise under the guise of enthusiasm and motivation of one's own side

Cricket Etiquette

It was Sir Donald Bradman who suggested that

“It is the responsibility of all those that play the game (the custodians) to leave the game in a better state than when they first became involved.”

Reflecting the “Spirit of Cricket”, there are certain “unwritten laws” or practices that should be followed as a means of respect for the game, your opponents, and your team.

Here are some ideas to encourage and foster accepted levels of cricket etiquette amongst junior cricketers.

Toss of the Coin

- The home team captain should always have a coin for the toss
- The home team captain tosses the coin; the opposition captain calls
- The toss of the coin should be out on the pitch to be played upon
- Captains should always shake hands prior and after the toss
- Team captains should be properly attired at the toss.

Entering the Playing Field for Commencement of Play

- Umpires are always the first to enter the playing field
- As they enter, the umpires drop a new ball (at the start of an innings) just inside the boundary
- The fielding side then takes the field, led by their captain. The ball is normally picked up by either the captain or the wicketkeeper
- The two batters enter after the fielding team

During Play

- The batting team should sit together on the sidelines (except where individuals may be warming up in preparation for batting)
- It is normally the responsibility of the batting team to keep any score board up to date

Leaving the Field

- The batters are always the first to leave the playing field
- The fielding team follow the batters

12th Man

- The 12th man must be dressed in playing apparel
- If there are only 11 cricketers in a team (that is, no 12th man) the batting side should have someone in playing apparel at all times who can be utilised should the need for a substitution arise
- Players who are performing 12th man duties must know their role and be prepared. Such things as the times at which drinks are to be taken, being alert to requests from players for sun-screen, jumpers, towels, ice, first aid, etc.

Bowlers' and Fielders' Ground Marking

- When marking their run-up, bowlers should refrain from damaging the grass or surface. This is in the interests of the participants and also as a sign of respect for those responsible for preparing the surface. The same applies to fielders who mark the ground as an indication of their positions on the field.

Acknowledgment of Milestones

- Fielding teams should always acknowledge 50's and 100's by opposition batters
- Players should acknowledge bowling achievements such as 5 wickets and hat tricks
- After the game, players should acknowledge the opposition by shaking hands
- Captains should always shake hands after the match

Support Staff and Spectators

- Coaches, parents, teachers and spectators should respect the nature of the game, and accept that it is the responsibility of umpires and the team captains to conduct a match in the appropriate manner. Any noise from the sidelines (other than appropriate recognition of good performance or effort) or any signals or form of communication to players are not in the best interests of the game
- Any communication is to be via the 12th man at drinks breaks, or during breaks in play where teams leave the field
- Yelling from the side-lines is not condoned
- Coaches should not enter the field of play

It may be appropriate, however, for coaches to take a greater role in assisting captains etc. in matches involving children under 12 years.

What to Do When It's Wet

If your game is on a turf wicket then the groundsman decides if the ground is fit to play. Your team's Coach/Manager/Captain will be advised. They will advise you. If you have received no such advice please travel to the ground. Please do not call them or other people in the club.

For other fields, in the case of wet weather, and where team Coaches or Managers have been unable to confirm the status of playing conditions at the scheduled venue, you should travel to the ground, and confirm whether the game is to proceed, rather than risk a forfeit by assuming that the game will be cancelled. It should be remembered that weather conditions can differ greatly from one suburb to another. Again please do not call the Coach/Manager or other people in the club. They will call you if necessary.

The aim at all times is to play some cricket, providing it is safe to do so. This may mean coming on and off the field between showers.

What to Do When it's Very Hot (MSW Extremely Hot Weather Policy)

There is no pre-determined temperature which will cause matches to be abandoned.

The temperature forms part of the conditions of play and like all conditions of play there must always be discretion in order to determine if players are endangered by these conditions. It must be remembered that cricket is a summer sport and Brisbane has a hot climate therefore players will inevitably experience discomfort from the playing conditions. It must also be borne in mind that the hazards associated with extreme temperatures vary according to local conditions just as they do with rainfall and storm activity. It is highly unlikely that the temperature at 8 am could be said to present a danger to the players. It is not anticipated that a morning game will be abandoned before play begins for reasons of temperature alone.

BUT AS ALWAYS PLAYER SAFETY IS PARAMOUNT

If very high temperatures are anticipated:

- Coaches and managers of both teams must discuss with each other strategies to reduce heat effect on players. Do this as early as possible, depending on any advance warning available. Dialogue is important. The safety of players is paramount.
- Commencing or continuing a match during excessive temperatures should be viewed in a similar manner to rain affected matches. The team coaches and captains should discuss the conditions under which play would take place.
- Increase the number and length of drink breaks.
- Enforce Sun Smart protocols of wearing a hat, applying sunscreen on a regular basis, wearing sunglasses and drinking plenty of fluids.
- Have ice packs available for general application and for use in the event of heat stress.
- Have water sprayers available to keep the players cool – the umpires could have one each and apply to players as deemed necessary.
- Have plenty of iced water available for the players. Some sports drinks can be beneficial.
- All breaks in play should be taken in the shade. This could be provided by way of tents or umbrellas and so on if none is naturally available at the ground.
- Enforce shorter run-ups for bowlers.
- Everyone should be watching for signs of heat exhaustion (parents and spectators can form a useful role here). The umpires have a duty of care to observe the players and allow them to leave the field if it is felt that they are at risk. The square leg umpire will have a special role in being attentive to the welfare of players.
- Advise spectators of the extra precautions being taken to ensure the safety of the players.

Signs of Heat Stress and First Aid

- Players not walking in or moving much in the field, sitting down, moving slowly or in an uncoordinated way, vocal players becoming quiet, hands in pockets, complaints of headaches, flushed skin, confusion, even aggression, delirium and convulsion are all warning signs. (Body temperature of 39°C to 41°C indicates heat stress.)
- If heat exhaustion occurs, get the player off the field into the shade. Allow the player to have plenty of room - do not crowd around the player. Loosen all clothing and apply ice or cold water to the back of the neck or the head. Give the player a cool drink if they are conscious. If they do not respond immediately call for medical assistance. Assess the risk of other cases occurring.
- **If a parent should decide that they do not want their child to play, then that is their call, in the same category as a decision to not let their child play when they are feeling sick or have an injury.**

Keys

Keys (if required) can be picked up from 19 Troop St, Jamboree Hts. - Cheryl & David Behrendorff's house from 3 pm Friday. Keys are to be returned after the completion of games (preferably Saturday) but by Sunday night. Please take great care of keys. If they are lost that presents a risk to the owner and considerable cost to the club for replacement.

The club has keys for the following grounds:

- Wolston Park Junior Ground
- Good News Lutheran School
- Middle Park State School
- Grand Avenue State School

Entering Match Results into MyCricket

Results are to be recorded in MyCricket except for Super 8s and Under 10s – instructions are as below.

Accessing the System:

- Go to <http://mycricket.cricket.com.au/> or Google “MyCricket” and click on the first link to open the MyCricket homepage.
- Click on the “Login” tab in the top left hand corner of the screen.
- Enter your username and password and click “Login.” For new MyCricket accounts, contact Ellen Ferris secretary@wpccc.com.au

Entering Match Results:

- Ensure your account is set to “Teams” Mode, using the drop down menu in the top right hand corner of the screen.
- Search for the match in question, by entering the season, round, grade and task in the search panel, and click “Go”. Note: Selecting the “Current” round will take you to the most recently completed match.
- Enter the information from the scorebook into the required fields. Specifically, enter “Toss won by”, “Batted First”, and “Follow On Enforced.” Click on “First Innings Commenced for WPCCC. Enter the team score for WPCCC. Click on “First Innings Commenced” for the opposition. Enter the team score for the opposition. If applicable, repeat the same steps for the second innings by clicking on “Second Innings Commenced” for both sides.
- Use the drop down menu under the “Results” heading to select the overall match result for WPCCC. Note: The overall match result for the opposition will automatically populate based on the WPCCC. For example if WPCCC “Won on first innings”, the opposition result will automatically populate with “Lost on first innings.”
- Hit “Save” to enter the scores. Note: If the opposition has already entered these match results into MyCricket, there is no need to enter the match results again. Simply click on “Confirm or Dispute Result”, and the select “Confirm Result” on the following screen.

Entering Team Selections:

- Change the task in the search panel to “Enter Team Selections” and click “Go.”
- Add and / or remove players so that the full team that played the match is in the “Selected Players” box. Then set the captain for the game, the wicketkeeper and any substitutions (applies to 2-day matches only). Note: If a player does not appear on the system, contact the relevant junior player club representative to ensure that the player is registered with the club and in the MyCricket system.

- Click on “Update” to enter the team.

Entering Player Scores:

- Change the task in the search panel to “Enter Player Scores” and click “Go.”
- Enter the individual player statistics from the scorebook as comprehensively as possible. As a minimum for batting, enter the batting order number, how out, and runs scored. As a minimum for bowling, enter the bowling order number, overs bowled, maidens, wickets, and runs conceded. Note: If there was a second innings, click the “Innings 2” button at the bottom of the screen to enter statistics relating to the second innings of a match.
- Click the “Save” button to enter the individual player scores.