



WPC CRICKET

COVID-19 SAFETY PLAN

WPC Cricket Club

Association/Club	WPC Cricket Club
Ground Location	Eddie Gilbert Memorial Field & Wolston Park Junior Oval / CJ Greenfields / Ducie Park / Hired Fields (Middle Park State School, Good News Lutheran & Grand Avenue State School)
Club Facility Location	Orford Road, Wacol / Freeman Road, Richlands / Ducie Street, Darra
Club President/Association CEO	Peter Davies
Contact Email	president@wpccricket.com.au
Contact Mobile Number	0403 387 387
Version	1
Elizabeth Franklin is responsible for this document	

Template Instructions

1. The Australian Institute of Sport (AIS) has published a “Framework for Rebooting Sport in a COVID-19 Environment” to inform the resumption of sporting activity in Australia, including community sport. Sport Australia has separately developed a “Return to Sport Checklist for Clubs and Associations” that provides operational guidance to local sporting clubs and associations on considerations that should be taken into account to appropriately resume sport and club operations.
2. To support the AIS and Sport Australia return to sport documents, Sport Australia has developed this COVID-19 Safety Plan template. This template can be used by associations and clubs to consolidate their planning for the resumption of activities at its club. Your association/club should review the Sport Australia Checklist and document its operational requirements for return to sport in the Appendix to this COVID-19 Safety Plan.
3. Yellow highlighting within brackets i.e. [] indicates further information is required from an association/club prior to finalising and adopting the COVID-19 Safety Plan. Before finalising, insert relevant information where highlighted in yellow and delete these template instructions.
4. Your association/club’s COVID-19 Safety Plan should be appropriately ratified within your club’s governance arrangements and regularly reviewed to ensure it remains fit for purpose and aligned with the AIS Framework, government restricted activity measures, public health advice and health and safety laws.
5. **DISCLAIMER:** This template does not constitute legal or health and safety advice. A club should take its own professional advice regarding the development and contents of its COVID-19 Safety Plan.

Table of Contents

1. Introduction	4
2. Key Principles	4
3. Responsibilities under this Plan	5
4. Return to Sport Arrangements	5
4.1 AIS Framework Arrangements	5
4.2 Roadmap to a COVIDSafe Australia	6
5. Recovery	6
Appendix: Outline of Return to Sport Arrangements	7
Part 1 – Sport Operations	7
Part 2 – Facility Operations	11

1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by Queensland Cricket to support WPC Cricket Club and its members and participants in the staged resumption of community sport and club activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the Queensland Cricket, any facilities it controls, the playing/training behaviour of all members and participants and the monitoring and reporting of the health of attendees at WPC Cricket Club facilities.

This Plan includes, but is not limited to, the conduct of:

- a. staged training and competition activities (sport operations); and
- b. facility management and supporting operations (facility operations).

At all times the Plan is subject to all regulations, guidelines and directions of government and public health authorities.

2. Key Principles

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**).

The Plan also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on WPC Cricket Club's return to sport plans;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- Training cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to sport process WPC Cricket Club must consider and apply all applicable State and Territory Government and local restrictions and regulations. WPC Cricket Club needs to be prepared for any localised outbreak at our facilities, within our competitions or in the local community.

3. Responsibilities under this Plan

WPC Cricket Club retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Management Committee of WPC Cricket Club is responsible for:

- Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.

The Management Committee has appointed the following person as the WPC Cricket Club COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

Name	Elizabeth Franklin
Contact Email	secretary@wpccricket.com.au
Contact Number	0403 237 024

WPC Cricket Club expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this Plan as amended from time to time;
- Comply with any testing and precautionary measures implemented by WPC Cricket Club;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

4. Return to Sport Arrangements

As at the date of this Plan, participants are training at Level B of the AIS Framework. The Plan outlines specific sport requirements that WPC Cricket Club will implement for Level B and Level C of the AIS Framework.

WPC Cricket Club will transition to the training activity and facility use as outlined in Level B of the AIS Framework and the training/competition activities and facility use outlined in Level C of the AIS Framework when permitted under local restrictions and regulations.

4.1 AIS Framework Arrangements

The protocols for conducting sport operations and facility operations under Level B and Level C of the AIS Framework are set out in the Appendix.

4.2 Roadmap to a COVIDSafe Australia

WPC Cricket Club will also comply with the Australian government's [Roadmap to a COVIDSafe Australia](#), which places limits on the type of activity that can be conducted and the number of people who can gather at facilities, notwithstanding the activities permitted by the AIS Framework (see below).

AIS Activities	Level A: Training in no more than pairs. Physical distancing required.	Level B: Indoor/outdoor activity. Training in small groups up to 10. Physical distancing required.		Level C: Full sporting activity (training and competition) allowed. No restriction on numbers. Contact allowed.	
Roadmap Activities	N/A	Step 1: No indoor activity. Outdoor sport (up to 10 people) consistent with AIS Framework.	Step 2: Indoor/outdoor sport up to 20 people. Physical distancing (density 4m ²).	Step 3: Venues allowed to operate with up to 100 people with physical distancing. Community sport expansion to be considered consistent with AIS Framework.	Further steps TBC

5. Recovery

When public health officials determine that the outbreak has ended in the local community, WPC Cricket Club will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. WPC Cricket Club will also consider which protocols can remain to optimise good public and participant health.

At this time the Management Committee of WPC Cricket Club will consult with key stakeholders to review the delivery of its return to sport arrangements and use feedback to improve organisational plans and systems.

Appendix: Outline of Return to Sport Arrangements

Part 1 – Sport Operations

Area	Plan Requirements (for activities under AIS Framework Level B)	Plan Requirements (for activities under AIS Framework Level C)
Approvals	<p>The club must obtain the following approvals to allow a return to training at Level B:</p> <ul style="list-style-type: none"> • State/Territory Government approval of the resumption of community sport. • Relaxation of public gathering restrictions to enable training to occur. • Local government/venue owner approval to training at venue, if required. • National/state sporting body/local association approval of return to training for community sport. • Club committee has approved return to training for club. • Insurance arrangements confirmed to cover training. 	<p>The club must obtain the following approvals to allow a return to training/competition at Level C:</p> <ul style="list-style-type: none"> • Relaxation of public gathering restrictions to enable training to occur. • Local government/venue owner approval to training/competition at venue, if required. • National/state sporting body/local association approval to return to training/competition for community sport. • Club committee has approved return to competition for club. • Insurance arrangements confirmed to cover competition.
Training & Competition Processes	<ul style="list-style-type: none"> • WPC Cricket Club supports the AIS Framework principle of “Get in, train, get out” – arrive ready to train, train and leave. • Non-contact activity permitted for up to 20 people in a group with no co—mingling between groups. Training specific directions include: <ul style="list-style-type: none"> » Throwing and catching drills to be conducted in lines with at least 1.5m distance between participants » Fielding sessions are unrestricted but must maintain 1.5m distancing. » Batting sessions in the nets are restricted to only one person batting and bowling per net at any time. » Bowlers lining up to bowl in the net must maintain 1.5m gap between players. » Training drills must be designed with social distancing measures in place. 	<ul style="list-style-type: none"> • Up to 100 people are permitted to attend training/competition but social distancing must be maintained and hygiene standards still apply. • Contact and non-contact activity is permitted on the field. • AIS Framework principles still apply including “Get in, train, get out”. • Unnecessary social gatherings still to be limited. • Training specific directions from Level B still apply. • Sanitising requirements continue from Level B. • Treatment of shared equipment continues from Level B. • Personal hygiene encouraged (e.g. wash hands prior to training, no spitting or coughing). • Training/playing attendance register still to be kept.

- » There must be a minimum distance of 1.5m between players at all times.
 - » No standing around close to other participants during or in between drills (eg when waiting in line at a cone).
 - » No playing equipment is to be shared; one exception to this is wicket keeping gloves for junior players. In this instance players are either required to wear inners or must sanitise hands immediately prior to putting gloves on.
 - » Only coaches should touch or move group equipment such as balls and training aids.
- Training sessions are to have a 15 minute gap between training times to prevent overlapping and minimise contact between teams. Training time is to be 2 hours per team including 15 minutes to clean and vacate area.
 - Teams are permitted to train but must ensure Return to Play protocols are followed, including no sharing of equipment or belongings. There is to be a limit of 5 people (which included coach, manager, batter, bowler) in the nets and social distancing of >1.5 metres is to be maintained/allowing 4 square meters per person.
 - Training sessions are limited to the coach, assistant coach/manager and members of the team. Parents/spectators are asked to wait in their car if they intend to stay.
 - All players are to have their own equipment and there is to be no sharing of personal items such as clothing or drink bottles.
 - Sanitising requirements: hands are to be washed or sanitiser used prior to commencing training and after any breaks or finishing training. Any shared equipment (eg balls, cones) are required to be wiped down after use or at the end of the session. Between any training session, any common areas are to be wiped down with anti-bacterial wipes.
 - Individual transport preferred over car-pooling or taxi services and if travelling on public transport, physical distancing should be practiced.
 - Personal hygiene encouraged – in addition to handwashing, there is to be no spitting or coughing or clearing of nasal passages.
 - Training attendance register kept and all those who attend are to complete.

Personal health	<ul style="list-style-type: none"> • A graded return to sport to avoid injury. • Players, coaches, volunteers are advised to not attend if unwell (including any signs/symptoms of cold, flu, COVID-19 or other illness). • Washing of hands is required prior to, during and after training and use of hand sanitiser where available. • Avoid physical greetings (i.e. hand shaking, high fives, huddles etc.). • Avoid touching of eyes/nose/mouth, coughing, clearing nose, spitting etc. Cough into elbow if required. • No equipment food and drink (eg drink bottles) to be shared. • Personal equipment should not be placed on surfaces and should also be placed a minimum of 1.5m apart. • Shower at home before and after training. • Posters will be displayed at facilities reminding participants, coaches, volunteers and spectators of personal health messages and directions. 	<ul style="list-style-type: none"> • Requirements continue from Level B.
Hygiene	<ul style="list-style-type: none"> • The Club is guided by Return to Play protocols which indicate: <ul style="list-style-type: none"> » Wash your hands often with soap and water for at least 20 seconds - if not available, use an alcohol-based hand sanitiser. » Do not touch your eyes, nose or mouth if your hands are not clean. » Do not attend matches if you are displaying flu-like symptoms, or you have come into contact with someone else with flu-like symptoms, or have been in contact with a known case of COVID-19 in the past 14 days. » Stay home and seek medical treatment when you are unwell. » Avoid close contact with other people who are unwell. » Cover your mouth and nose with a tissue or sneeze into your elbow rather than your hands. » Alcohol based hand sanitiser is available for all matches, with participants encouraged to use prior, during and following matches. » There is no sharing of water bottles, players are to bring their own water bottles where possible and these are to be cleaned before and after matches. 	<ul style="list-style-type: none"> • Hygiene and cleaning measures to continue from Level B.

	<ul style="list-style-type: none"> » There is to be no spitting or clearing of nasal passages at before, during or after matches. » There is to be no contact between participants, coaches and volunteers - avoid high fives, handshakes or any physical contact. » Players are to arrive ready to play - avoid use of change rooms. » Ensure plenty of bins are provided and tissues placed in bin immediately. • A sanitisation area will be set up at each WPC Cricket facility with hand sanitiser and visual aids to reinforce good hygiene procedure as well as having hand sanitiser dispensers and reminders displayed around high use areas. • Where possible, payments are to be made online or electronically. If cash is taken, ensure good personal hygiene practices are observed and wash hands regularly. • There is to be no shining of balls with sweat or saliva. Participants must understand this requirement. • Cleaning standards in line with government advice include: <ul style="list-style-type: none"> » Ensure spaces at each facility are regularly cleaned with disinfectant in accordance with the manufacturer's instructions » Surfaces should be frequently wiped down with appropriate disinfectant wipes or soap, particularly frequently touched areas including: door handles, light switches, kitchen surfaces, bathroom surfaces, phones, remote controls, benches, gates, scoreboard control panels and any other high touch areas. » Adequately clean and disinfect participant facilities before use (prior to participant arrival). 	
Communications	<ul style="list-style-type: none"> • The team coach/manager/nominated COVID Contact are to remind players at training sessions or matches of the protocols expected. • The Management Committee will be in contact regularly with its players, coaches and volunteers on return to training protocols including hygiene protocols through email and Facebook notices. • Endorsement of government COVIDSafe app and encouragement to players, coaches, members, volunteers and families to download and use app. 	<ul style="list-style-type: none"> • Requirements continue from Level B. • Any changes or developments will be communicated with players, coaches, members, volunteers and families through email and Facebook posts. • Continued endorsement of government COVIDSafe app. • Reminders of good hygiene practices and hand washing practices will remain around the facilities in common areas.

	<ul style="list-style-type: none"> • The Club will promote good personal hygiene practices in and around training sessions and in Club facilities through the use of posters in common areas. • The Club is committed to the mental health and wellbeing of its members and encourages use of counselling services where necessary. Members are encouraged to reach out to their support person in the club structure or speak to their club contacts for support if they are struggling or have any issues. • If there are any changes or developments, all the relevant participants or club members will be notified in a timely manner. • In the case of any localised outbreak or emergency, the club will communicate with club members and provide regular updates on the situation and what action is being taken or if the matter is resolved and what future action will be taken. 	
--	--	--

Part 2 – Facility Operations

Area	Plan Requirements (for activities under AIS Framework Level B)	Plan Requirements (for activities under AIS Framework Level C)
Approvals	<p>The club must obtain the following approvals to allow use of club facilities at Level B:</p> <ul style="list-style-type: none"> • State/Territory Government approval of the resumption of facility operations. • Local government/venue owner approval to use of facility, if required. • Club committee has approved plan for use of club facilities. • Insurance arrangements confirmed to cover facility usage. 	<p>The club must obtain the following approvals to allow use of club facilities at Level C:</p> <ul style="list-style-type: none"> • State/Territory Government approval of the resumption of facility operations. • Local government has given approval to use of facility, if required. • Club committee has approved plan for use of club facilities. • Insurance arrangements confirmed to cover facility usage.
Facilities	<ul style="list-style-type: none"> • Under Level B Restrictions, the Club sees the key facilities in use will be the CJ Greenfield nets and field, the Wolston Park grounds, nets and toilets. It is aimed to keep use of communal areas (eg Clubhouse) to a minimum. 	<ul style="list-style-type: none"> • Return to full use of Club facilities but must align with social and hygiene requirements and State Government directives. • Hygiene and cleaning protocols measures as per Level B.

	<ul style="list-style-type: none"> • Club facilities are only to be used during designated training timeslots and accompanied with a WPC Club coach or with Committee knowledge/approval. • Hygiene and cleaning protocols are to be followed at all facilities. • Handwashing, hand sanitiser and anti-bacterial wipes will be available at all facilities or provided in team kits in addition to the regular first aid kits. • While vacated, public fields are available to the public under the restrictions directed health. • Areas are to be marked reminding people of who can access areas, that there are to be no spectators or restricted access areas. Reminders are to be displayed of social distancing in shared zones. 	<ul style="list-style-type: none"> • Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions as per Level B].
Facility access	<ul style="list-style-type: none"> • Where any of the following criteria are met, access is restricted until regulations on self-isolation or recovery are met: <ul style="list-style-type: none"> – COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days. – Flu-like symptoms or who is a high health risk (e.g. due to age or pre-existing health conditions). – Travelled internationally in the previous 14 days. • A Register of Attendance will be maintained at all training or match events and is expected that attendees will disclose if they have had symptoms or exposure to the virus. • Only essential participants should attend to minimise numbers; not more than one parent/carer to attend with children; gathering numbers should not exceed 20 people. Parents/carers are encouraged to stay in cars if not leaving while child is attending training. • Any spectators should observe physical distancing requirements (>1.5 metres). • Detailed attendance register to be kept. • No co-mingling of groups is permitted. • Only communal area to be accessed is toilets; all other areas are to remain closed. 	<ul style="list-style-type: none"> • Continue Level B protocols as appropriate. • Up to 100 people may attend facilities but requirements still apply for social distancing and good hygiene practices. • Any spectators should observe physical distancing requirements (>1.5 metres) and density requirements (one person per 4 square metres). • Changeover in training or activities should still remain separated (15 minute gap). • Non-essential personnel to be discouraged from entering change rooms. • Physical distancing protocols including use of zones in clubrooms, change rooms, bar/canteen including by use of physical zone indicators. • Detailed attendance register still to be kept.

Hygiene	<ul style="list-style-type: none"> • Any safe hygiene protocols distributed by national/state sporting body or local association that will be adopted by club including: <ul style="list-style-type: none"> » Availability of hand sanitiser at entry/exit points to venue and elsewhere. » Protocols for sanitising stations, sanitising shared equipment, uniforms. » Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces. » Displaying posters outlining relevant personal hygiene guidance. » Avoiding shared use of equipment. » Provide suitable rubbish bins with regular waste disposal. » Guidelines for sanitisation and cleaning of Club facilities. • It is recommended that a COVID Safe assistant is appointed to each session to take responsibility for the cleaning requirements before the next group arrives. 	<ul style="list-style-type: none"> • Continue hygiene and cleaning measures as per Level B.
Management of unwell participants	<ul style="list-style-type: none"> • Any unwell players/club volunteer/attendees are requested to stay at home if unwell and seek medical treatment as required. • If anyone attends but is unwell or displaying symptoms, they will be asked to go home. • Liaise with public health authorities and facilitate sharing of information about all symptomatic participants in an activity (subject to privacy law). • Notify Peak Body and Department of Housing and Public Works (Sport and Recreation). • Contact participants if an attendee subsequently becomes unwell and provide advice on what actions should be taken. If an outbreak does occur at the Club facilities, the register of attendance will need to be provided to the relevant authorities (Department of Health) in a timely manner. • Any player who becomes unwell while attending should be provided with a mask and isolated immediately until they can leave the facility. • Training to be provided for volunteers/club management on treatment of symptomatic participants and disinfecting of facilities used by such participants. 	<ul style="list-style-type: none"> • Measures as per Level B.

	<ul style="list-style-type: none"> All club members will be advised of these protocols so they are aware of what the process is. 	
Club responsibilities	<p>The club will oversee:</p> <ul style="list-style-type: none"> Provision and conduct of hygiene protocols as per the Plan. The capture of a record of attendance at all training and club activities and maintaining an up-to-date log of attendance. Coordination of Level B field and training operations. Operation of the club's facilities in support of all Level B training activities in accordance with this Plan. 	As per Level B.