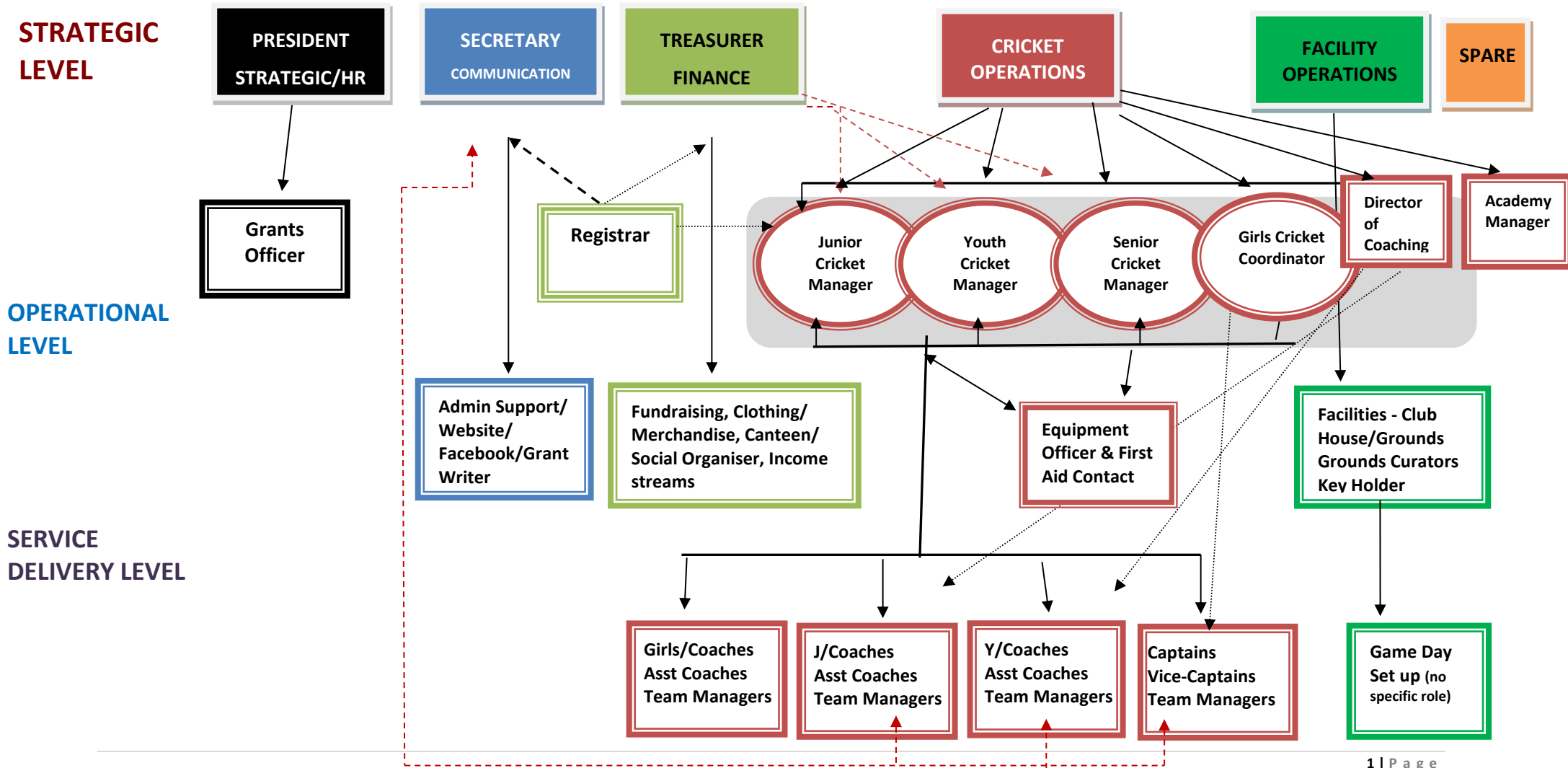
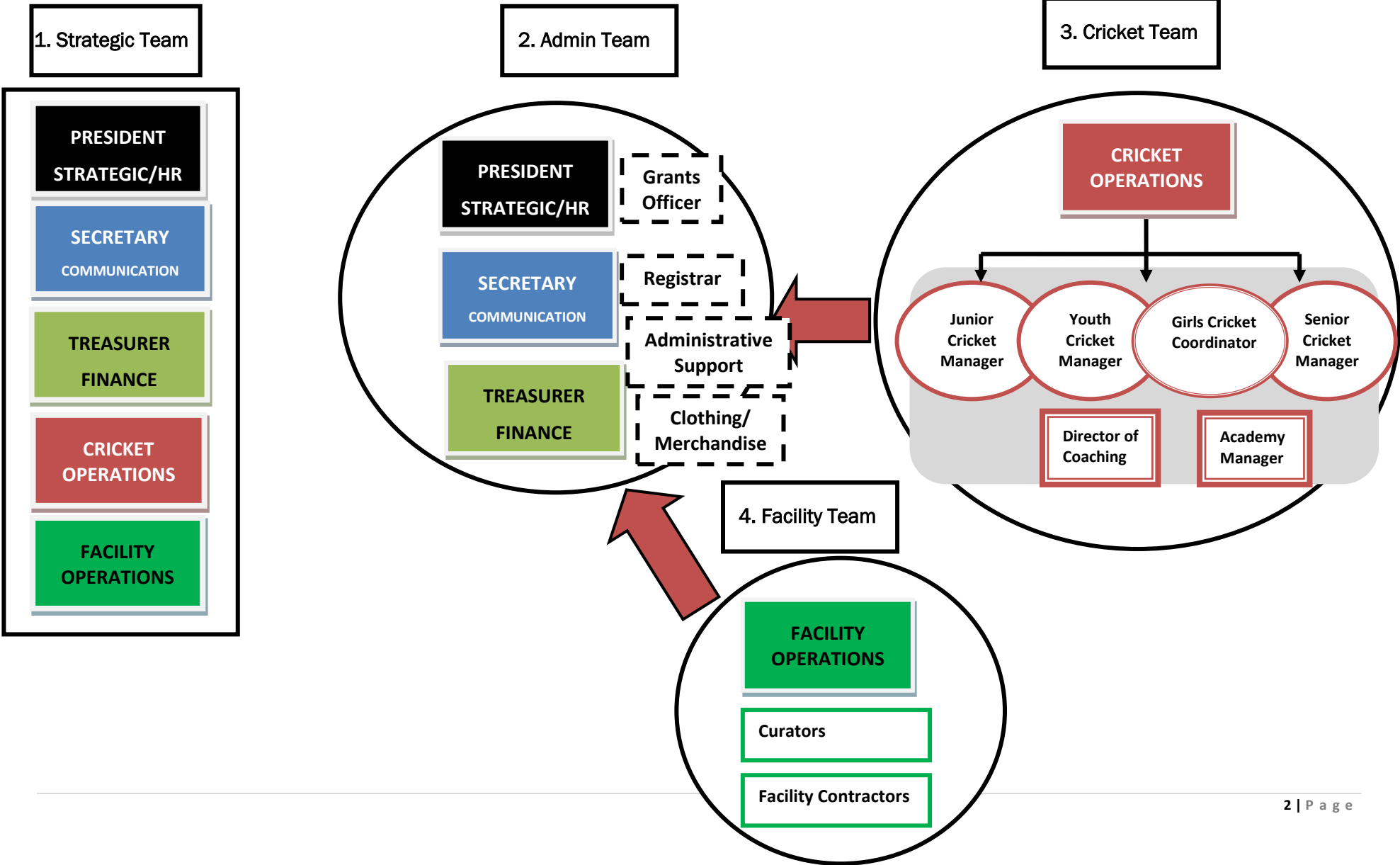


V11 WPC CRICKET CLUB STRUCTURE MAY 2020

This document describes the lines of communication and responsibility in the club. To understand the actual content of any role it is vital to consult the appropriate Task Sheet which can be found on the website www.wpcricquet.com.au

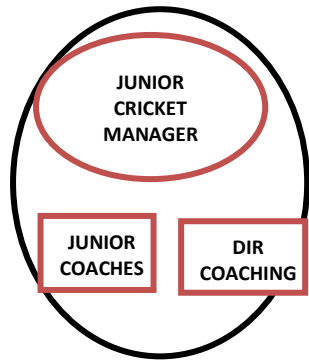


COMMUNICATION STRATEGY MANAGEMENT TEAMS

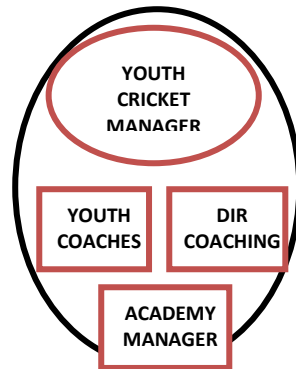


COMMUNICATION STRATEGY OPERATIONS TEAMS

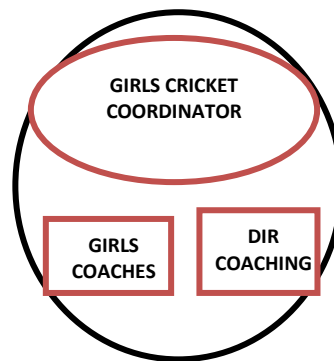
5. Jnr Cricket Operations



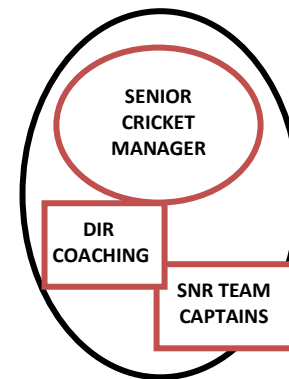
6. Yth Cricket Operations



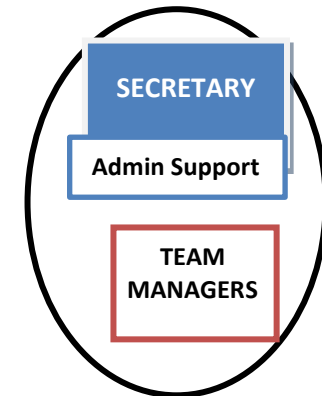
7. Girls Cricket Operations



8. Snr Cricket Operations

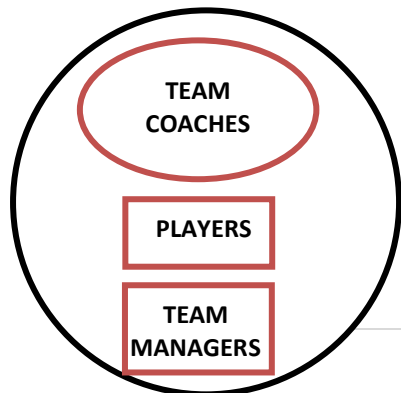


9. Club Communication Team



COMMUNICATION STRATEGY SERVICE DELIVERY TEAMS

10. Jnr/Yth/Girls Cricket Operations



PRESIDENT
STRATEGIC/HR

- POSITION RESPONSIBILITY**
- COMMITTEE HR
 - MEETING STANDARDS (time/outcomes)
 - GRANT MANAGEMENT & SPONSORSHIP OVERSIGHT
 - LEGAL MANAGEMENT OVERSIGHT
 - STRATEGIC GOVERNANCE
 - STRATEGIC DELIVERY
 - FINANCIAL OVERSIGHT
 - STAFF/CONTRACTORS HR

GRANTS OFFICER

SECRETARY
COMMUNICATION

- POSITION RESPONSIBILITY**
- CLIENT SERVICE
 - COMMUNICATION (IN&EX)
 - LEGAL/RECORD MANAGEMENT
 - PROCEDURE OVERSIGHT
 - FINANCIAL OVERSIGHT
 - MYCRICKET ADMIN OVERSIGHT

ADMIN SUPPORT/WEBSITE/FACEBOOK

- POSITIONS RESPONSIBILITIES**
- ADMIN SUPPORT
 - CLIENT COMMUNICATION
 - MANAGE COMMUNICATION STANDARDS
 - REPORT CODE BREACHES

TREASURER
FINANCE

- POSITION RESPONSIBILITY**
- FINANCIAL MANAGEMENT
 - FINANCIAL REPORTING
 - BUDGET MANAGEMENT
 - PURCHASE ORDER SYSTEM
 - CASH MANAGEMENT SYSTEM
 - CANTEEN/MERCHANDISE ACCOUNTABILITY
 - ASSET MANAGEMENT
 - GRANT ACQUITTALS

REGISTRAR

- POSITION RESPONSIBILITY**
- MYCRICKET CONTACT
 - MAINTAIN REGISTER OF PLAYERS/MEMBERS
 - TEAM LISTS, DEMOGRAPHIC DATA

CANTEEN/SOCIAL/MERCHANDISE

- POSITION RESPONSIBILITY**
- STOCK CONTROL
 - PURCHASE NEEDS/ORDERS
 - VOL OVERSIGHT
 - CASH MANAGEMENT SYSTEM
 - SOCIAL ORGANISER

CRICKET OPERATIONS

- POSITION RESPONSIBILITY**
- CRICKET OP MANAGEMENT & OVERSIGHT
 - PROGRAM/PATHWAYS OVERSIGHT
 - PARTICIPATION SYSTEM
 - COACHING/PLAYER DEVELOPMENT
 - STANDARD OF SERVICE TO PLAYERS/PARENTS

CRICKET MANAGERS

- POSITION RESPONSIBILITY**
- TEAM SELECTION
 - COACH SELECTION
 - CRICKET PROGRAM DELIVERY STANDARDS
 - AREA ADMINISTRATION/RESULTS
 - TEAM SUPPORT/EQUIP OVERSIGHT
 - COACHING STANDARDS
 - PLAYER PATHWAYS
 - TRAINING SCHEDULES
 - TRAINING STANDARDS
 - (COACH)

DIRECTOR OF COACHING

- POSITION RESPONSIBILITY**
- COACHING STANDARDS
 - COACH ACCREDITATION
 - SUPPORT COACHES

ACADEMY MANAGER

POSITION RESPONSIBILITY

- ACADEMY PROGRAMS

FACILITY OPERATIONS

- POSITION RESPONSIBILITY**
- FACILITY STANDARDS & OVERSIGHT
 - GROUNDS & BUILDING OVERSIGHT
 - FACILITY LIASON /AGREEMENTS
 - FACILITY AUDITS
 - GROUND REPORTS OVERSIGHT
 - SCHOOLS LIAISON

CURATORS

- POSITION RESPONSIBILITY**
- FACILITY MAINTENANCE & REPAIR
 - WICKET PREPARATION/REPAIR
 - GROUND REPORTS
 - EQUIPMENT UPKEEP/REPAIR

KEY HOLDER

KEY HOLDER Junior Grounds

EQUIPMENT OFFICER & FIRST AID CONTACT

POSITION RESPONSIBILITY

- CLUB KITS, BALLS, TRAINING EQUIPMENT
- FIRST AID KITS & CONTACT

GIRLS CRICKET COORDINATOR

POSITION RESPONSIBILITY

- AS FOR CRICKET MANAGERS

TEAM SELECTION GROUP/S

TEAM SELECTORS

1. CRICKET OPS PERSON OR EXPERIENCED M/COMMITTEE MEMBER
2. CRICKET MANAGERS, GIRLS COORD
3. WITH ASSISTANCE IF REQUIRED FROM CLUB COACH OR OTHER EXPERIENCED COACHES