

WPC CRICKET TASK SHEET – October 2025

POSITION	TEAM COACH (Juniors)			
Task Objective	To coach a Junior team and ensure that games are played according to the rules and traditions of the game			
Support Person	Junior (Blaster, Stage 1), Youth Cricket Manager (Stages 2, 3), Girls Cricket Manager (Girls)			
Contact Details	Name	Snehal Dave/ Matt Sharland/Jane Bogahawatta	Phone	0433 415 442 / 0478 697 399 / 0428 709 954
Work Times	Some pre-season activities and during the season			
Expected Period of Role	Current season			
Blue Card Required	Yes			
Reward	Paid December and March for each of Pre and Post Christmas seasons - Coach - \$125 (Representative), \$75 (Community), \$50 (New), Assistant Coach – same rates as for Coach. Paid June for Winter season - Coach - \$250 (Representative), \$150 (Community), \$100 (New).			

TEAM COACH TASKS	WHEN
Know the Rules of Play Ensure your players/members understand their obligation to sport and know the rules of play.	Prior to season starting
Know the Codes of Conduct (Behaviour) Understands the codes of behaviour for yourself, players, parents, team management personnel and the penalty and reporting processes for non compliance .	Prior to season starting
Know and Implement the Code of Conduct (Behaviour) for Players under their Control. Report all players/parents/team management that do not comply with code and/or have acceptable behaviour immediately (utilise the appropriate reporting process set by the club).	Always
Equipment Safety Prior to each training and game, you are responsible for checking the safety of all equipment to be used prior to commencing. You are required to report any equipment non compliancy or risks to the Club Coach and/or Equipment Officer immediately. You are required to have your players personal safety equipment checked randomly to ensure they comply and are safe. Be vigilant to avoid the transmission of any blood, body fluid, or transfer of diseases. (Take extra care with towels, water bottles, sponges etc.).	Always Randomly Always
Child Protection Ensure you have read and understood your obligations and the club's expectation for child safety before your duties commence see https://www.wpcricicket.com.au/policies-1/child-safety Ensure you and your assistants are vigilant in implementing child safety procedures such as when a child leaves the team to use the toilet, who can take the child on completion of a game or training session.	Prior to season starting Always
Technical Delivery Ensure you plan the methods to be utilised to develop the technical needs of your players prior to season commencement. You must monitor and adjust your plans to suit the continued development of your players.	Pre-Season

TEAM COACH TASKS	WHEN
Risk Management Ensure you are aware of the risk associated with the activities and the surrounding areas. Your duty of care is to always be vigilant and mindful of your surroundings and the activities you are providing.	Always
Player Enjoyment and Development Ensure you have a training plan that provides the player with lots of variety and challenges. Ensure the plan caters for player's challenges and players success. Ensure players always enjoy the programs and training you offer. Be respectful and supportive remembering everybody learns differently	Prior to season Always
Administration - pre-season Pre-season coaches participation and completion of tasks for the season are to be completed when required: Attend Coaches and Managers Meeting/Induction Ensure you have full player details. Nominate preferred training time and location to relevant Cricket Manager	Pre-Season
Game Administration Pre-game admin tasks are required to be completed and signed appropriately such as: Ground inspections carried out in conjunction with opposition Team Coach/Manager. Report any issues to secretary@wpccricket.com.au and relevant Cricket Manager. In the case of wet weather assessing ground and informing appropriate people (see Coach's Guide) Post Game admin tasks are required to be completed and signed appropriately such as: • Check with team manager/scorer that score is agreed • Arrangements are made for entry of scores in PlayHQ where applicable.	Pre-game Post game
Technical Coaching Development Willingness to participate in coaching development. Participation in club provided development is expected but it is hoped that you will also seek formal coaching qualifications, for which the club will pay.	Pre and during season
Return of Kit and Equipment The team kit and any club equipment is to be returned at the end of the season	End of Season
Use of Bowling Machine Be trained and then deemed competent by the Director of Coaching in the use of bowling machine and ensure adequate supervision when it is in use	During season
Club Culture Support and promulgate WPC Cricket's Modern Club Management approach to influence the culture within the club	Pre-season to season end
Attendance at General Meetings and AGM Attend General meetings and the Annual General Meeting of the club	Quarterly and November
Attendance at Club Presentation To present awards to your team and end the season with a sense of accomplishment and pride, regardless of the season's results	March