

WPC CRICKET TASK SHEET

POSITION:	DIRECTOR OF COACHING
Task Objective:	To develop, monitor and maintain coaching standards in all sectors of the club including coach accreditation. Support coaches and ensure coaching is provided in a manner to facilitate players' development to their potential.
Support Person:	Cricket Operations Manager
Work Times:	Mainly Pre-season to season end but some tasks all year
Expected Period of Role	From AGM to AGM
Blue Card Required	Yes
Reward	\$500

DIRECTOR OF COACHING TASKS	WHEN
Coaches' Standards <ul style="list-style-type: none"> • Ensure all coaches under your charge receive the support and information required to know the rules of the game and procedures of the club. • Provide coaches with induction training and the information required to support players and their development such as: <ul style="list-style-type: none"> ➢ Planning samples for training/coaching ➢ Codes of behaviour ➢ Managing risk /Equipment safety ➢ Child protection policies/procedures ➢ Reporting requirements ➢ Penalties for non-compliancy • Conduct mini random audits of coaching standards. 	<p>Prior to season starting</p> <p>Randomly</p>
Team Selection (Junior and Youth) <ul style="list-style-type: none"> • In liaison with Youth and Junior Cricket Managers arrange and supervise pre-season training and selection trials • Provide Youth and Junior Cricket Managers with player assessments from selection trials. 	Pre-season
Technical Delivery <ul style="list-style-type: none"> • You are to assist coaches (especially new coaches) with the development of training and player development plans • Act immediately on any report provided by any coach having difficulty with coaching, planning, parents or players. 	<p>Pre-and during season</p> <p>Always</p>
Coaching Plan <ul style="list-style-type: none"> • Develop a simple coaching plan to be used by all Junior and Youth Coaches for at least the first 3 weeks of the season. 	Pre and Early season
Qualified Coach follow up <ul style="list-style-type: none"> • Ensure that any qualified coach is being utilised to their best potential by the club. • Ensure that any person sponsored by the club to gain a coaching qualification is giving back by taking up a position in the club. 	Pre and during season
External Coaching <ul style="list-style-type: none"> • Arrange for coaching of players and coaches by an appropriately qualified external person as the need arises and resources permit. 	Pre-season
Coaching Qualifications <ul style="list-style-type: none"> • Actively encourage participation by individuals in Qld Cricket approved coaching qualifications for the improvement of the club • Maintain the club register of accredited coaches. 	Pre and during season
Child Protection <ul style="list-style-type: none"> • Monitor coaching staff's implementation of child protection standards set by the club, QLD Cricket/Cricket Australia and the law and ensure coaches understand the critical nature of implementing child protection polices always. 	Randomly
Risk Management <ul style="list-style-type: none"> • Highlight the key risks to all coaches associated with playing the game, specific age groups, surrounding environment, weather extremes and the strategies/tasks required to reduce or remove the risk. 	Pre and during season

DIRECTOR OF COACHING TASKS	WHEN
Head Coaches Administration <ul style="list-style-type: none"> Complete all the forms required of the Director of Coaching by the club and governing sporting bodies. 	Pre and during season
Support and promulgate WPC Cricket's Modern Club Management approach to influence the culture within the club.	Pre-season to season end
Attend the Annual General Meeting of the club.	November
Attend End of Season Club Presentation Event.	March

KEY RISKS
<p>Environmental Risks to know:</p> <ul style="list-style-type: none"> Know the key risks associated with the activities, specific age groups, surrounding environment, weather extremes. Ensure this knowledge is passed to all coaches prior to the commencement of their duties. <p>To Players Safety occurs when:</p> <ul style="list-style-type: none"> Coaches don't have the skills required to ensure players safety. Young and new coaches are not provided with the support and mentoring required to ensure the safety of players. Coaches don't warm up and warm down players appropriately. Coaches don't understand the risk associated with the sport or activity and their obligations and duty of care to those in their charge and the club and sign that they understand their obligation. The club does not provide coaches with procedures to reduce or remove known risks. <p>To Head Coach occurs when:</p> <ul style="list-style-type: none"> There is a lack of resources to do the job effectively. There is poor communication between you and the club or participants.

SIGN OFF

I have read and understood all the policies, procedures and requirements expected of this role.

I agree to be bound by any Code of Behaviour and Policies of WPC for the time being in force, including Australian Cricket's 'Looking After our Kids' Code of Behaviour for Affiliated Associations and Clubs.

POSITION HOLDER

NAME	SIGNATURE	DATE
		/ /

DETAILS FOR PAYMENT OF REWARD

Name of Account	
Bank	
BSB	
Account No	