

WPC CRICKET TASK SHEET – September 2025

POSITION	TEAM CAPTAIN (Seniors)
Task Objective	To lead a Senior team and ensure that games are played according to the rules and traditions of the game
Support Person	Senior Cricket Manager seniormanager@wpccricket.com.au
Work Times	Some pre-season activities and during the season
Expected Period of Role	Current season
Blue Card	No
Reward	\$150 (Captain), \$100 (Vice-Captain) paid November

TEAM CAPTAIN TASKS	WHEN
Know rules of cricket and Codes of Conduct (Behaviour) - Ensure your players/members understand their obligation to sport and know the rules of play and the codes of behaviour for yourself, players, team management personnel and the penalty and reporting processes for non-compliance. - The Captain/Vice-Captain is responsible for the behaviour of players on the field. This definition includes any part of the cricket ground and not merely the field of play. - Report all players/team management that do not comply with code &/or have acceptable behaviour immediately (utilise the appropriate reporting process set by the club).	Prior to season and Always
Team Management Take a leading role in team management. Team management consists of Captain, Vice- Captain and Manager and they are responsible for: - Ensuring players are duly registered and have necessary clearance to play. - Ensuring all players are financial (paid for the season or casual payments made on the day). - Notify players if game is washed out. - Captain team on/off cricket field. - Complete game results in PlayHQ. - Delegate scorers/umpires as necessary.	Always
Selecting and organising players for each week's game. Prior to a new round each team captain will e-mail team list to Senior Cricket Manager by Thursday. If a player pulls out of a selected team after Thursday the captain will find another senior/junior player and e-mail Senior Cricket Manager the new team list.	Always
Equipment safety - You are required to report any equipment non-compliance or risks to the Director of Coaching and/or Equipment Officer immediately. - Be vigilant to avoid the transmission of any blood, body fluid, or transfer of diseases. (Take extra care with towels, water bottles, sponges etc.).	Always
Training Training is encouraged to better develop cricket skills and to promote club camaraderie.	Always

Risk Management • Ensure you are aware of the risk associated with the activities and the surrounding areas. • Your duty of care is to always be vigilant and mindful of your surroundings and the activities you are providing.	Always
Team Administration • Attend Senior Team Management meetings. • Ensure you have full player names and contact details.	Always
Game Administration Pre game and Post game Admin tasks are required to be completed and signed appropriately such as: • Ground inspections carried out in conjunction with opposition Team Captain/Manager. Report any issues to secretary@wpccricket.com.au and Senior Cricket Manager.. • Check with team manager/scorer that score is agreed and arrange reporting in PlayHQ as required.	Pre game and Post game
Return of kit and equipment • The team kit and any club equipment is to be returned at the end of the season.	End of Season
Use of Bowling Machine • Be competent at use of bowling machine and ensure adequate supervision when it is in use.	During season
Club Culture Support and promulgate WPC Cricket's Modern Club Management approach to influence the culture within the club.	Pre-season to season end
Attendance at General Meetings and AGM Attend the General Meetings and Annual General Meeting of the club.	Quarterly and November
Attendance at Club Presentation To present awards to your team and end the season with a sense of accomplishment and pride, regardless of the season's results.	End of Season